**PUBLIC SECTOR SCORECARD MASTERCLASS - BOOKING FORM**

 **THURSDAY 17 NOVEMBER, SHEFFIELD HALLAM UNIVERSITY**

|  |  |
| --- | --- |
| Contact name |  |
| Name of organisation |  |
| Address (inc. post code) |  |
| Phone number  |  |
| Email address  |  |

|  |  |  |
| --- | --- | --- |
| Delegate Name | Job Title | Email address |
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|  |  |  |
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**PAYMENT INFORMATION**

£275 PER DELEGATE

£250 PER DELEGATE if more than one person from the same organisation

If you would like to be invoiced, please quote your purchase order number: …………………..

I confirm the booking details, above and accept the terms and conditions, below

Signed: ......................................................................

Date: ......................................................................

**TERMS AND CONDITIONS**

Reservation is a contract. Substitution of delegates is acceptable at any time – please email jane@publicsectorscorecard.co.uk. Cancellations can be made in writing at least 10 working days prior to the event. No refunds can be given for cancellations received later than that or for non-attendance. In the unlikely event of cancellation by the organiser, liability will be restricted to the refund of fees paid. The organiser reserves the right to make changes to the venue should this become necessary.

PLEASE COMPLETE THIS FORM AND RETURN TO: jane@publicsectorscorecard.co.uk or Jane Steele, Public Sector Scorecard Research Centre, 40 Haugh Lane, Sheffield S11 9SB.